

COMPUTER/PROJECTOR

John will present from his Dell Latitude E6440, Intel® Core (TMI) i5-4300M @2.60 GHz, 8GB RAM. He requires either a VGA Adapter with sound port or HDMI (HDMI is preferrable). John requires an LCD projector and screen to project his presentation large enough that the entire audience can see his presentation. The screen may be placed behind the presenter or in the corners at the front of the room. The room should be equipped with a sound system that will enable participants to hear audio from video segments John may show.

MICROPHONE

John requires a wireless Lavaliere mic connected to a professional audio system.

AUDIO

Audio can be output from John's laptop computer via HDMI port or a standard 3.5 analogue headphone jack.

AV TESTING / SOUNDCHECK

John requires an A/V check no less than 30 minutes before taking the stage.

CONFIDENCE MONITORS

John strongly prefers at least one confidence monitor, if possible.

NO PODIUM

John prefers no podium on stage. If one must be present, it needs to placed so that he can walk in front of it unencumbered.

NO INTERNET ACCESS

John presents using his own laptop with all videos, audio, and content embedded in the presentation. Therefore, no internet access is necessary.

BEVERAGE

Please have a bottle of water available to John while he is on stage.

